



THRIFT STORE DONATION OPERATIONS - PROCESSING

Location: Administration Office

Position: Part-time, 28 hours/week; flexibility in hours may be necessary

Salary Range: Undisclosed

Travel: Local travel required

As a team member of Muskegon Rescue Mission, we implement and live out our mission of demonstrating and proclaiming God's love to the less fortunate and homeless people in West Michigan. We do this by caring for and loving the individual as Christ would.

Are you the right person?

Muskegon Rescue Mission Processing Staff are responsible for sorting, hanging and pricing clothing according to the MRM standards of quality. This team member will be responsible for all aspects of processing including, but not limited to, sorting, hanging and pricing clothing, setting aside items for baling and assigning other items to be sent to the stores.

You're A Great Communicator

You'll need to communicate with a variety of team members in different capacities including other staff, donors, and customers. Team members should possess excellent written and verbal communication skills.

You're Organized & Detail Oriented

You are well-organized and can manage a number of different projects. You are also responsible for maintaining an organized and clean warehouse and work area. You don't miss a beat and are diligent in tracking all of the small details to improve your overall work.

You're A Go-Getter

You are willing to take the initiative and do whatever needs to be done to complete the task. You don't mind getting your hands dirty and pitching in to help. You think outside the box.

You're Strong In Your Faith

Sharing the love of Jesus Christ is at the heart of this position. Your job is to communicate the Gospel and model Christian character. Are you prepared to share your testimony?

Required Knowledge and Skills:

- High school diploma or equivalent.
- Some retail experience is preferred.
- Must maintain a valid driver's license, chauffeur license and good driving record.
- Prior truck driving and delivery experience.
- Must be able to lift 50 pounds routinely, occasionally 80 to 100 pounds.
- Excellent written and verbal communication skills.